



Call for Service Providers to apply on the SACAP Supplier Database
SERVICE PROVIDERS ARE REQUIRED FOR THE SERVICES LISTED BELOW:

Service Type	Detailed Services Required
IT Services	Software, Hardware, Networking, CCTV, Biometrics, etc
Maintenance & Repairs	Facilities repairs, Electrical, Plumbing and Maintenance, etc
Stationery, Printing & Publications	Advertising, Annual report, Brochures & Booklet, etc
Office Furniture & Equipment	Office desks, Office chairs, Shredders, Aircons, etc
Corporates Gifts & Branding	Staff gifts and branding & Banners, etc
Graphic Designing, Photography & Videography	Newsletter, Animation, Photoshoot, Videoshoot, etc
Transcription and Translation	Transcribing and translation, etc
Catering and Staff Events	Catering, Year-end events, etc
Staff Training/Development & Recruitment	Staff wellness, training, recruitment/placement, etc
Travel/Booking Agency	Flights, shuttle and accomodation
Advisory/Consultancy & Professional Services	Strategy review, Taxation, Auditing, Accounting and Tribunals, etc

Detailed information about services listed above is on the SACAP Supplier Declaration Form.

NB: The SACAP Supplier Declaration Form is obtainable at the SACAP Building, 51 Wessels Road, West Wing, Rivonia, Johannesburg or can be downloaded from the SACAP Website: www.sacapsa.com.

One [1] original supplier declaration form (including all attachments) must be emailed on or before the closing date and time to Elelwani.ndou@sacapsa.com

SACAP reserves the right not to consider any documents not fully completed. Documents that are late will not be accepted.

Previous and current suppliers are also allowed to re-apply and are not exempt from this process.

Closing Date: 14 December 2023 at 12h00

Please click on the following link to access the SACAP Supplier Declaration Form
<https://docs.mymembership.co.za/docmanager/4f3f0fde-d5dc-4af0-97cd-0a192a56830e/00160887.pdf>

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