

## **WHY CPD?**

- In terms of Section 13(k) of the Architectural Profession Act, 2000 (Act 44 of 2000) SACAP determined the conditions relating to and the nature and extent of CPD required in order to qualify for the renewal of registration as contemplated in Section 22(2) of the said Act.
- The relevant CPD conditions were initially set out in Board Notice 31 of 2009, and amended by the schedule, published in the Government Gazette on 17 March 2017, as Board Notice 43 of 2017

## **WHO IS REQUIRED TO UNDERTAKE CPD?**

All persons who are registered in a professional registration category, listed under Section 18(1)(a) and (c) of the Act, are required to undertake CPD in order to renew their registration.

This includes all registered professionals practising abroad.

Only persons who are retired and no longer carry out any architectural work, are exempt from the CPD requirements. It is important to note that a person must be listed as 'Retired' on SACAP's database in order to qualify as such.

## **EXEMPTION FROM CPD REQUIREMENTS**

- The Council may, upon a fully motivated and substantiated application (accompanied by proof of payment for the application) grant full or partial exemption from the requirements of these conditions.
- Exemption may be granted for such a period as the Council may deem appropriate and reasonable.
- Applications for Exemption will not be considered unless accompanied by a full motivation and proof of payment for the exemption.
- Exemption is only granted for a calendar year and application for exemption must be done on an annual basis, where necessary.

## **REGISTERED PERSONS PRACTISING ABROAD**

- Where a system of CPD is being applied in any particular country, such requirements may be accepted by the Council, provided that documentary proof of compliance with such CPD requirements is submitted; which may be in the form of a certificate by the relevant accrediting authority in the country concerned;
- Any Registered Person abroad may register for CPD courses in South Africa via e-learning.

## **RENEWAL OF REGISTRATION**

- The CPD system functions in cycles of five years
- The table below gives an indication of renewal dates, for persons registered or re-registered up to the end of 2017.
- Remember that:

- The renewal date is determined by the **year** of current registration of the Registered Professional
- CPD renewal must always take place on 1 January of the year indicated below, irrespective of the month of registration.